



# Navigator's Log

Potomac Assembly # 2204

August-Sept 2009



## Trustees

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1 Year  
PFN Al Anderson Jr  
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## Upcoming Events

### August 2009

- Monday 24 at 8 PM General Business Meeting
  - Agenda to include:
    - Presentation of Calendar.
    - Reading in of Proposed Budget

### September 2009

- Monday 21 at 7:30 PM Officer's Meeting
- Monday 28 General Business Meeting
  - Agenda to include:
    - Voting on Budget
    - Voting on Applications
    - Recording Names & obtaining checks for those planning to attending 4th Degree Exemplification on October 24 in Richmond, VA (Koger Center)

### October 2009

- Monday 12 10 AM Color Corps in Regalia at Union Station for Columbus Day Celebration
- Saturday 24 08:30 AM Arrive at Koger Center for 4th Degree Exemplification.
- Monday 26 Social Dinner. Place to be announced.



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Potomac Assembly # 2204

August-Sept 2009



## Prayer List

The following Sir Knights and their relatives are in need of your prayers. Please remember the following Sir Knights and their relatives in your prayers. If you know of a Brother Sir Knight or relative to be placed on the Prayer List, please contact me at 703-491-4735 or via email at [rich.chong@hotmail.com](mailto:rich.chong@hotmail.com)

Donald Bartus (Brother-in-law of SK Marvin Spychaj)

SK Frank R. Begovich

SK PFN PGK Dick Bowman

Lois Bowman wife of SK PFN PGK Dick Bowman

Evelyn Butler (Wife of SK PGK Peter Butler)

MaryAnn Dunn (Wife of SK PFN PGK Jim Dunn)

Pat Fahey (Wife of SK Tom Fahey, Grand Knight)

Mary Fecher (Mother of SK PFN PGK Rich Fecher)

Alide Gianotto (Mother-in-law of SK PGK Ernie Graves)

SK PGK Ernie Graves

Sharon Grice (Niece of SK Marvin Spychaj)

SK Ray High

Leslie Kayanan (Brother of SK Paul Kayanan)

Rupera Kayanan (Mother of SK Paul Kayanan)

Josette McCabe (Mother of SK Kerry McCabe)

James McCracken Sr (Father of SK PFN PGK James McCracken ) &

Tom McCracken ( Brother of SK PFN PGK James McCracken Jr.) &

(Uncle of SK Joseph McCracken)

SK Michael Mixon

Shirley McVicker (Mother of SK Eric McVicker)

Elizabeth "Betsy" Niezgoda (Wife of SK Steve Niezgoda)

SK PGK Don Rogan

Lucia Sacks (Mother of SK Randy Sacks)

SK Thomas Sklopan

Yvonne Ann Perez y Valdez (Sister of SK Victor Perez)



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August-Sept 2009



## Accomplishments in July 2009

- Circa 7 July Annual Audit was conducted.
- Monday 20 July, Officer's Yearly Planning Meeting was held.
- Monday 20 July. Plaque of Potomac Assembly Past Faithful Navigator (PFN) was received.
- Monday 20 July. Printed copies of the Assembly's new Bi-Laws was received from Supreme.
- Monday 27 July, Installation of Potomac Assembly's 2009-2010 Officers was conducted by District Marshal Tom Trudeau, PFN assisted by Mike Diewald.
- Monday 27 July. The name plates for the PFN have been engraved. Plaque is ready for display.

## In Loving Memory

### In MEMORIAM

**SK Rudy Di Nunzio**  
**January 1924 – August 2009**  
**Charter Member of Potomac**  
**Assembly**

**May his Soul Rest in Peace**

### In MEMORIAM

**Jane Di Nunzio**  
**Wife of SK Rudy Di Nunzio**  
**Died July 2009**

**May her Soul Rest in Peace**



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August-Sept 2009



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**Knights of Columbus Fourth Degree Exemplification Saturday, October 24, 2009**

## **INFORMATION FOR CANDIDATES, GUESTS AND CURRENT FOURTH DEGREE MEMBERS**

### **Location:**

Holiday Inn Select  
Koger Center Conference Center  
1021 Koger Center Boulevard  
Richmond, VA 23235-4756  
804-379-3800

### **Eligibility:**

Candidates must be a Third Degree Knight and be in the Order for at least six months prior to October 24, 2009 (i.e., First Degree date must be April 24, 2009, or earlier). Candidates requiring special arrangements are to be identified when their application is submitted. Special needs includes diabetics, Sir Knights in wheel chairs, etc. I will make arrangements for them to take the Degree by observation. The Assembly must escort those with special needs to the antechamber and stay with them until they are ready to be moved into the Exemplification Room.

### **Fees:**

The candidate fee is \$70.00. This fee includes the candidate's banquet ticket, social baldric, Fourth Degree Pin, U.S. Flag Pin, certificate and processing fees. All fees are to be paid to the local Assembly.

### **Fourth Degree Dress Code:**

All candidates and those members attending the Exemplification must wear a black tuxedo with a flat collar formal shirt (*NO RUFFLES OR WING COLLARS*), black bow tie and cummerbund, black socks and shoes (please see page 3 for more details). A candidate will not be allowed to participate in the events if there is any deviation to this dress code. Active duty Military may wear their formal dress dining uniform. Policemen and Firemen may wear their dress uniform as well.

### **Priests:**

No fee is charged. Assemblies are asked to assume their cost of \$60.00. All Priests (and Deacons) attending the Exemplification are invited to assist at the Mass if their schedule permits. However, they must bring their own alb and stole with them.



# Navigator's Log

**Potomac Assembly # 2204**

**August-Sept 2009**



**Cost:** \$46.00 per Guest ticket. The cost of additional banquet tickets is to be paid to the **Potomac Assembly # 2204**. The banquet includes:

## **Menu Choice:**

- **10 oz. Prime Rib of Beef Au Jus**
- **Chicken Wellington**
- **Grilled Filet of Salmon**

**Entrees include salad, rolls and butter, potatoes, vegetables, Crème Brulee Cheesecake, coffee, tea, Decaf, Iced Tea**

## **Ladies Program:**

Cost: \$24.00, including lunch and an Irish Step Dancing Program. All tickets are to be purchased through **Potomac Assembly # 2204..**

The ladies lunch entree is a Grilled Breast of Chicken served over Caesar Salad. This "lighter side" entree is served with warm rolls and butter, your choice of coffee, tea, decaf coffee, iced tea and rainbow sherbet with a cookie for dessert.

**Cancellation Policy:** No refunds ***AFTER October 18, 2009***

## **Hotel Reservations:**

Please call the Holiday Inn Select at 804-379-3800. You **MUST** request the Knights of Columbus Fourth Degree rate when making your reservations. **The cutoff date for reservations is October 8, 2009.** The rate is \$92.00 per room plus tax.

## **Exemplification Memorial Mass:**

Our Exemplification Memorial Mass will be held on Saturday prior to the banquet. This Mass fulfills your Sunday obligation.



# Navigator's Log

Potomac Assembly # 2204

August-Sept 2009



## Schedule of Events:

Day	Time	Event
Friday	Late Afternoon/Evening	Hospitality Rooms open
Saturday	No later than 11:15 AM	Candidates report to antechamber
Saturday	11:30 AM ***	Ladies Program
Saturday	12:00 Noon	Exemplification
Saturday	4:30 PM ***	Mass -- all Hospitality rooms will close 20 minutes before Mass and remain closed during Mass
Saturday	7:00 PM ***	Doors open for banquet

\*\*\* Time subject to slight changes

Please confirm with your Assembly representative when and where you should meet to get your tickets for the Exemplification, the banquet and the ladies program and to be escorted to the Degree.

**Note that all candidates need to report to the antechamber no later than 11:15 AM.**

**In addition, candidates and current members need to ensure that their wives/ guests have their ticket for the Ladies Luncheon before they go into the antechamber.**

### Special Notes:

- ☐ All reservations for candidate tickets, extra banquet tickets and ladies program tickets need to be made through the local Assembly and payment made to the Assembly (Potomac Assembly # 2204).
- ☐ Tickets **MUST** be presented for admission to the Ladies Luncheon and the Banquet.
- ☐ There will be hospitality rooms open at the hotel on both Friday and Saturday.
- ☐ A photographer will be available to take formal pictures (See page 8)





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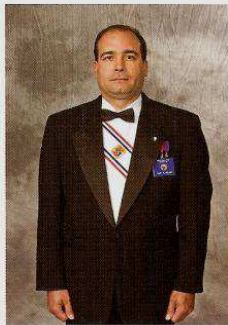
Potomac Assembly # 2204

August-Sept 2009



The following shows the official attire for Fourth Degree candidates and current Fourth Degree members. Candidates will receive their baldric, Fourth Degree pin and a US Flag pin during the ceremony.

## OFFICIAL REGALIA DRESS – MEMBERS PICTORIAL VIEW



Black Tuxedo



White Pleated Tuxedo  
Shirt with a Straight  
Collar With Studs and  
Cuff Links



Cummerbund

Social Baldric



4th Degree  
Lapel Pin

12

Lay down collar  
Use this one

Winged-tip  
Not allowed



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Potomac Assembly # 2204

August-Sept 2009



**Preserve the memories of this  
momentous occasion**

**Fourth Degree Exemplification  
Photography by**

**"Images by Carl's Photography"  
Carl Snyder, PFN**

**Two 5X7 Portraits  
\$15.00**

Please complete form and present with cash or your check payable to Carl Snyder

Number of packages (two 5X7's per package) \_\_\_\_\_ at \$15.00 per package for a total of \$ \_\_\_\_\_

Number of People		Dress Description	
Name			
Street Address			
City			
State, Zip code			
Telephone Number			

Images by Carl's Photography  
6595 Pocahontas Lane  
Hayes, VA 23072





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Potomac Assembly # 2204

August-Sept 2009



**The Potomac Assembly needs your help in promoting, reaching out, and recruiting the 3rd Degree Knights in your respective Councils to become new 4th Degree members.**

Once you have found a new candidate, please walk him through the steps needed to becoming a 4th Degree Sir Knight.

1. Candidates must be a Third Degree member in good standing, having taken his 1st degree at least six months before the date he plans to take his 4th degree Exemplification.
2. Provide the candidate a Form 4 to fill out and then submit to his Council's Financial Secretary to verify the date of his First Degree and certify that he is an active member of that Council by signing and dating the Form 4.
3. The Application should then be given to our Assembly Comptroller, SK Richard Risdon ASAP. All applications received before the beginning of the Assembly Business Meeting will then be Read-in and the voted on by the members at that Business meeting.

A Form 4 is needed to be completed as appropriate by the applicant, reviewed and signed by the Applicant's Council Financial Secretary and forward to our Comptroller SK Richard Risdon prior to the start of our September 28 business meeting.

Vivat Jesus.

*Dick Farwell*, FN

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rich.chong@hotmail.com  
703-491-4735

